

# TOTAL READER EDUCATOR TRAINING GUIDE

# WELCOME!



## HOW TO SHARE LICENSES

### Topics Covered

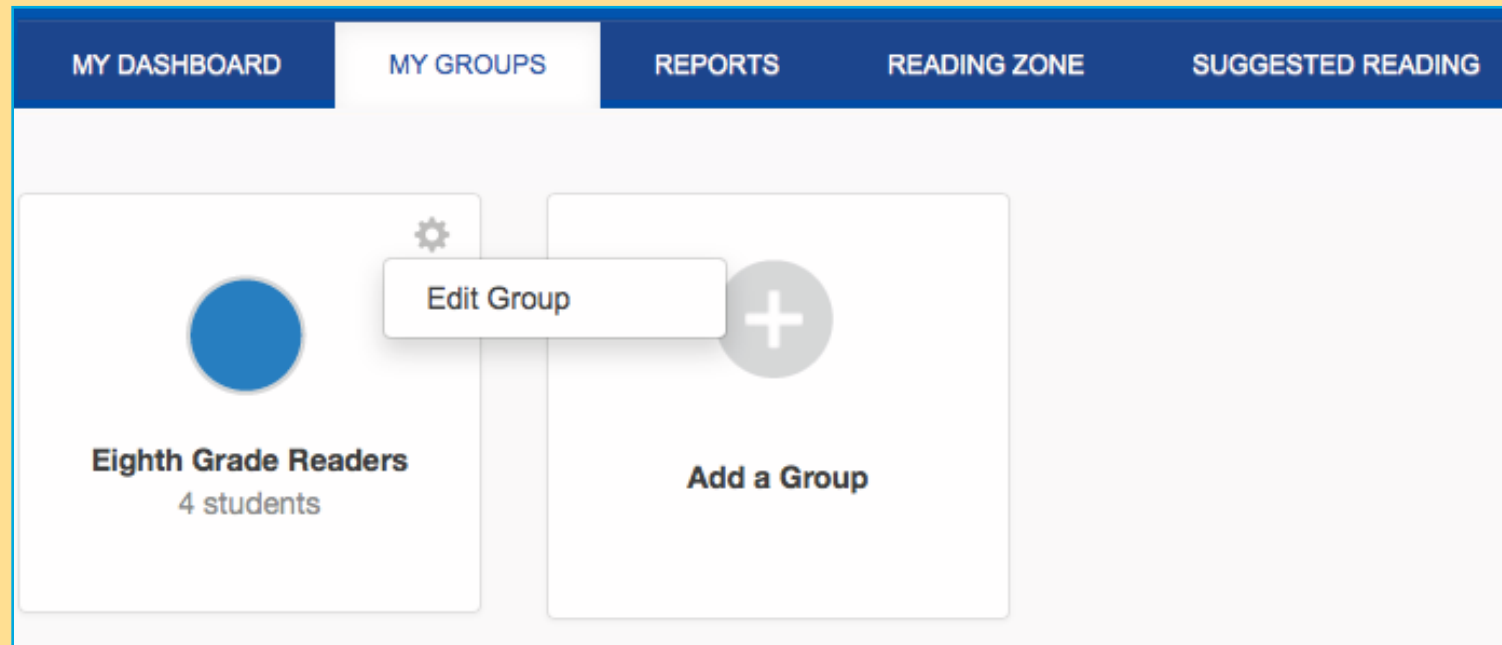
### Share Licenses



# HOW TO SHARE LICENSES

## STEP 1:

- From your My Groups page, select Edit Group from one of your groups.



## STEP 2 :

- Click on the Licenses tab and then select Share Licenses.



## STEP 3:

- Choose the connection that you would like to share licenses with and the number of licenses you would like to provide them. Please note, you can only share licenses with other educators who you have already connected with. Once ready, click Share to confirm.

### Eighth Grade Readers

Group details   Students   Invites   **Licenses**   Sharing

< Back   **Share Licenses**

**Choose Connection:**

**Number of Licenses:**  You have 45 unused licenses

Show Activity     

Latest Activity

# ABOUT EDMIN® AND TOTAL READER™

EDmin, the parent company of Total Reader, has provided K-20 learning and accountability solutions for more than 20 years and now serves nearly 5 million users in all 50 states and the international market. EDmin is committed to providing affordable, complete solutions that educators can trust to accurately measure student progress and improve instruction.

Total Reader is an online reading assessment program that can quickly identify the correct reading level for each student and provide independent practice at that level, as well as track progress and match student reading level to books.



© 2016 EDmin

Published by EDmin for Educators,  
Parents and Students

Educators may copy these pages for use  
within their school or district without  
violating EDmin's copyright.



## EDMIN

5471 Kearny Villa Road  
Suite 310  
San Diego, CA 92123  
toll free: (800) 748-6696  
tel: (858) 712-9341  
fax: (858) 712-9451  
[www.edmin.com](http://www.edmin.com)



## TOTAL READER

Customer Support & Product Inquiries  
tel: (877) 705-1084  
e-mail: [info@totalreader.com](mailto:info@totalreader.com)  
[www.totalreader.com](http://www.totalreader.com)